

**FISCAL YEAR 15 SUMMARY**  
**TOWNSEND WATER DEPARTMENT - ACCOUNTS RECEIVABLE**  
 June 30, 2015

UNCOLLECTED FROM JUNE 30, 2014 83,934.69

<u>CHARGED</u> 07/01/14- 06/30/15	6/30/2015	Previous Balance	Total
USER CHARGES	981.00	990,785.95	991,766.95
SERVICE CHARGES	694.22	31,233.26	31,927.48
CONNECTION CHARGES		36,600.00	36,600.00
LATE CHARGES	1,109.75	15,408.13	16,517.88
BACKFLOW		3,500.00	3,500.00
SUBTOTAL	<b>2,784.97</b>		
TOTAL CHARGES			<b>1,080,312.31</b>
			<b>1,164,247.00</b>

<u>RECEIVED</u> 07/01/14- 06/30/15	6/30/2015		
USER CHARGES	10,305.00	952,893.16	963,198.16
SERVICE CHARGES	1,115.19	30,373.18	31,488.37
CONNECTION CHARGES		36,600.00	36,600.00
LATE CHARGES	713.78	13,185.08	13,898.86
BACKFLOW		3,700.00	3,700.00
SUBTOTAL	<b>12,133.97</b>		
TOTAL RECEIPTS			<b>1,048,885.39</b>

SENT TO LIEN	38,039.21
LIENS COLLECTED	0.00
ABATEMENTS	671.42
ADJUSTMENTS	838.93
UNCOLLECTED	<b>75,812.05</b>
	<b>1,164,247.00</b>

**OUTSTANDING:**

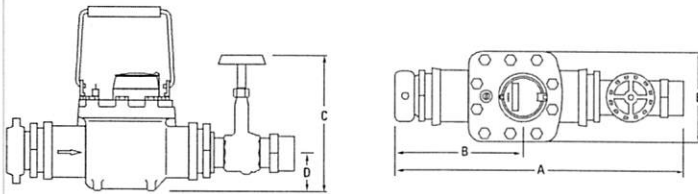
USER CHARGES	68,580.67
SERVICE CHARGES	2,120.62
CONNECTION CHARGES	0.00
LATE CHARGES	5,010.76
BACKFLOW	100.00
TOTAL OUTSTANDING	<b>\$ 75,812.05</b>

**OPERATING CHARACTERISTICS**

Meter Size	Normal Operating Range @100% Accuracy (±1.5%)	AWWA Standard	Low Flow @ 95% Accuracy
3"	5 to 450 US gpm 1.14 to 102.2 m <sup>3</sup> /h	560 US gpm 127.2 m <sup>3</sup> /h	8 to 350 US gpm 1.8 to 79.5 m <sup>3</sup> /h

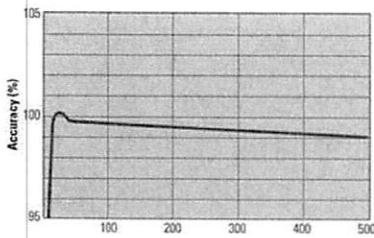
**DIMENSIONS**

3" Fire Hydrant	A inches	B inches	C inches	D inches	E inches	Weight lbs
Less Coupling	15 1/2"	7 1/2	11 1/2	2 7/8	7 1/2	23
With Coupling	19 1/4"	10	11 1/2	2 7/8	7 1/2	29



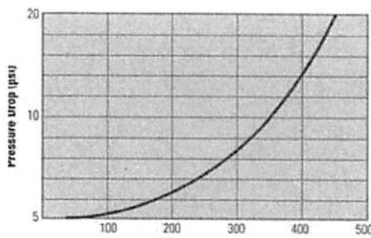
**ACCURACY CHART**

(Rate of Flow in Gallons per Minute)



**PRESSURE LOSS CHART**

(Rate of Flow in Gallons per Minute)



*These charts show typical meter performance. Individual results may vary.*

SPECIFICATIONS

- Application: cold water measurement of flow in one direction
- Maximum operating pressure: 150 psi
- Normal operation range: 5-450 gpm (at accuracy of 100 ± 1.5%)
- Register type:
  - Direct reading, center sweep, roll-sealed magnetic drive with low-flow indicator
  - Bronze box with locking cover
- Strainer: plastic
- Registration:
  - Per sweep hand revolution: 100 gallons, 10 cubic feet, 1 cubic metre
- Register capacity (six-wheel odometer):
  - 100,000,000 gallons,
  - 10,000,000 cubic feet,
  - 1,000,000 cubic metres
- Measuring element: AWWA Class II Turbine

OPTIONS

- Size: 2 1/2" outlet (with 2 1/2" gate valve)
- Check valve
- Strainer: stainless steel (internal)
- Orifice plate: sized for application
- Units of measure: U.S. gallons, cubic feet, cubic metres
- Connections:
  - Less coupling: 3" x 2" NPT
  - With coupling: 2" NH

Neptune engages in ongoing research and development to improve and enhance its products. Therefore, Neptune reserves the right to change product or system specifications without notice.

Neptune Technology Group Inc.  
1600 Alabama Highway 229  
Tallahassee, AL 36078  
USA  
Tel: (800) 645-1892  
Fax: (334) 283-7299

Neptune Technology Group (Canada) Ltd.  
7275 West Credit Avenue  
Mississauga, Ontario  
L5N 5M9  
Canada  
Tel: (905) 858-4211  
Fax: (905) 858-0428

Neptune Technology Group Inc.  
Ejército Nacional No. 418  
Piso 12, Desp. 1201-1202  
Col. Chapultepec Morales  
Delegación Miguel Hidalgo  
11570 México, Distrito Federal  
Tel: (525) 55203 5294 / (525) 55203 5708  
Fax: (525) 55203 6503



ARB™ UTILITY MANAGEMENT SYSTEMS™

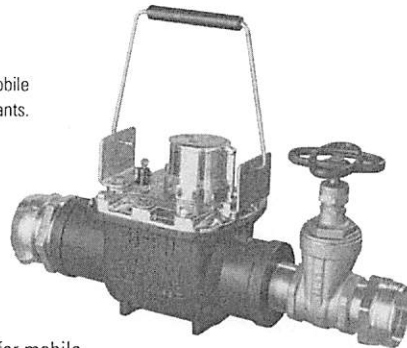


# FIRE HYDRANT METER

Size: 3"



The Fire Hydrant water meter is designed for mobile use in metering flows from fire hydrants.



The Fire Hydrant water meter is designed for mobile use in metering flows from fire hydrants. The meter measures a wide flow range to maximize revenue. It meets or exceeds the latest performance requirements of AWWA. Maximum flow rates may be exceeded by 25% for intermittent flows.

CONSTRUCTION

The Fire Hydrant water meter consists of a lightweight, aluminum maincase fitted with a 2" gate valve, a turbine measuring element, and a roll-sealed register.

The aluminum maincase is Ryton® coated for corrosion resistance and is lightweight, compact, and easy to handle. This meter features a unique "balanced handle" which makes carrying and installing it easier than any other fire hydrant meter on the market. A 2" gate valve enables the user to regulate the water flow without opening and closing the fire hydrant.

The Unitized Measuring Element (UME) allows for quick and easy interchangeability. Exclusive dual graphite bearings provide equalized rotor loading for accuracy over a broad flow range. The thrust-compensated rotor configuration relieves pressure on the thrust bearings which minimizes wear and provides sustained accuracy over an extended operating life. A tamper-resistant, stainless steel calibration vane allows recalibration of the UME to lengthen service life and to ensure accurate registration.

The roll-sealed register eliminates leaking and fogging. Magnetic drive couples the register with the measuring element.

WARRANTY

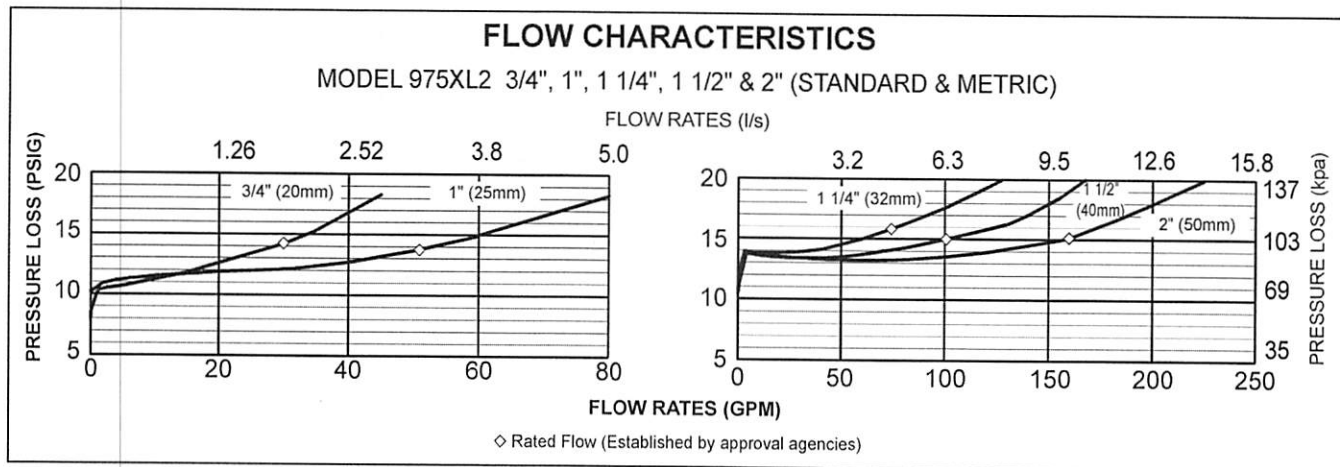
Neptune provides a limited warranty with respect to its Fire Hydrant Meters for performance, materials and workmanship.

When desired, owner maintenance is easily accomplished by replacement of major components or a factory-calibrated UME.

KEY FEATURES

- Roll-Sealed Register
  - Permanently sealed, magnetic drive register assembly eliminates leaking and fogging
  - Locking register lid secures during transportation, protecting register lens
  - Glass lens ensures readability and scratch resistance
  - Tamperproof design prevents vandalism and allows in-service replacement of register
- Cast Aluminum Maincase
  - Ryton coating ensures maximum corrosion resistance
  - Lightweight material ensures easy handling
  - Single, balanced carrying handle provides for easy, one-person installation
  - 2" gate valve allows safe pressurization of measuring element and regulation of water flow
- Turbine Measuring Element
  - Wide flow ranges at 98.5%-101.5% accuracy ensure maximized revenues
  - Direct coupling of rotor to gear train ensures accurate registration
  - UME makes maintenance easier and faster
  - Stainless steel calibration vane ensures accurate registration and makes calibration easier

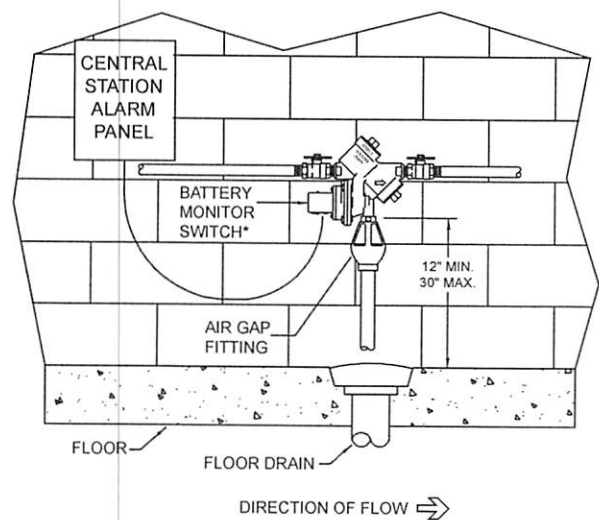
**Ti-SALES INC**  
**WATER and WASTEWATER SUPPLIES**  
 Route 27 Sudbury, MA [www.tisales.com](http://www.tisales.com)  
 Tel: 800-225-4616 Fax: 978-443-7600



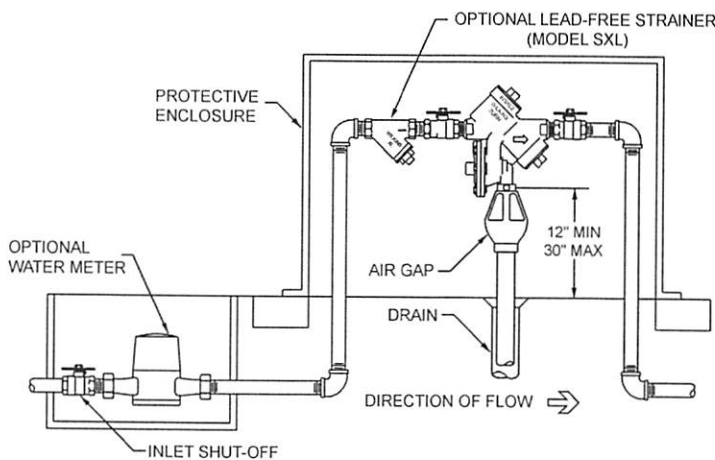
### TYPICAL INSTALLATION

Local codes shall govern installation requirements. To be installed in accordance with the manufacturers' instructions and the latest edition of the Uniform Plumbing Code. Unless otherwise specified, the assembly shall be mounted at a minimum of 12" (305mm) and a maximum of 30" (762mm) above adequate drains with sufficient side clearance for testing and maintenance. The installation shall be made so that no part of the unit can be submerged.

Capacity thru Schedule 40 Pipe				
Pipe size	5 ft/sec	7.5 ft/sec	10 ft/sec	15 ft/sec
1/8"	1	1	2	3
1/4"	2	2	3	5
3/8"	3	4	6	9
1/2"	5	7	9	14
3/4"	8	12	17	25
1"	13	20	27	40
1 1/4"	23	35	47	70
1 1/2"	32	48	63	95
2"	52	78	105	167



**INDOOR INSTALLATION**  
(Shown w/optional BMS)



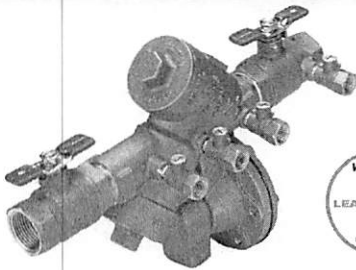
**OUTDOOR INSTALLATION**

### SPECIFICATIONS

The Reduced Pressure Principle Backflow Preventer shall be ANSI 3<sup>rd</sup> party certified to comply with states' lead plumbing law 0.25% maximum weighted average lead content requirement, shall be ASSE® Listed 1013, rated to 180°F, and supplied with full port ball valves. The main body and access covers shall be low lead bronze (ASTM B 584), the seat ring and all internal polymers shall be NSF® Listed Noryl™ and the seat disc elastomers shall be silicone. The first and second checks shall be accessible for maintenance without removing the relief valve or the entire device from the line. If installed indoors, the installation shall be supplied with an air gap adapter and integral monitor switch. The Reduced Pressure Principle Backflow Preventer shall be a WILKINS Model 975XL2.



**SPECIFICATION SUBMITTAL SHEET**



**FEATURES**

- Sizes:  3/4"  1"  1 1/4"  1 1/2"  2"  
 Maximum working water pressure 175 PSI  
 Maximum working water temperature 180°F  
 Hydrostatic test pressure 350 PSI  
 End connections Threaded ANSI B1.20.1

**OPTIONS**

- (Suffixes can be combined)  
 - with full port QT ball valves (standard)  
 MS - with integral relief valve monitor switch  
 S - with Model SXL lead-free bronze "Y" type strainer  
 BMS - with battery operated monitor switch  
 FT - with integral male 45° flare SAE test fitting  
 TCU - with test cocks up  
 V - with union swivel elbows (3/4" & 1")  
 SE - with street elbows  
 U - with union ball valves

**ACCESSORIES**

- Air gap (Model AG)  
 Repair kit (rubber only)  
 Thermal expansion tank (Model XT)  
 Soft seated check valve (Model 40XL)  
 Shock arrester (Model 1250XL)  
 QT-SET Quick Test Fitting Set  
 Ball valve handle locks  
 Test Cock Lock (Model TCL24)

Relief Valve discharge port:

- 3/4" - 1" - 0.63 sq. in.  
 1 1/4" - 2" - 1.19 sq. in.

**DIMENSIONS & WEIGHTS (do not include pkg.)**

MODEL SIZE		DIMENSIONS (approximate)														WITH BALL VALVES	
		A		B		C		D		E		F		G			
in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	lbs.	kg
3/4	20	12	305	7 3/4	197	2 1/8	54	3	76	3 1/2	89	5	127	16 1/8	410	12	5.5
1	25	13	330	7 3/4	197	2 1/8	54	3	76	3 1/2	89	5	127	17 3/8	441	14	6.4
1 1/4	32	17	432	10 15/16	278	2 3/4	70	3 1/2	89	5	127	6 3/4	171	22 9/16	573	28	12.7
1 1/2	40	17 3/8	441	10 15/16	278	2 3/4	70	3 1/2	89	5	127	6 3/4	171	24 1/16	611	28	12.7
2	50	18 1/2	470	10 15/16	278	2 3/4	70	3 1/2	89	5	127	6 3/4	171	26 1/2	673	34	15.4

**APPLICATION**

Ideal for use where lead free\* valves are required. Designed for installation on potable water lines to protect against both backsiphonage and backpressure of contaminated water into the potable water supply. Assembly shall provide protection where a potential health hazard exists.

**STANDARDS COMPLIANCE**

- ASSE® Listed 1013
- IAPMO® Listed
- CSA® Certified
- NSF® Listed - Standard 61, Annex G
- AWWA Compliant C511
- Approved by the Foundation for Cross Connection Control and Hydraulic Research at the University of Southern California

**LEAD PLUMBING LAW COMPLIANCE**

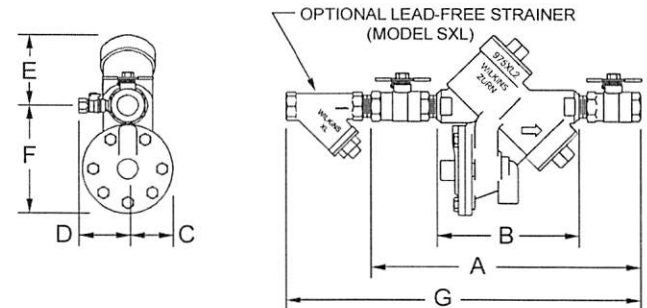
(CA H&S Code §116875, VSA §2470h)

\*(0.25% MAX. WEIGHTED AVERAGE LEAD CONTENT)

- Lead Plumbing Law Certified by IAPMO R&T
- Annex G Certified by NSF International

**MATERIALS**

- Main valve body Cast Bronze ASTM B 584  
 Access covers Cast Bronze ASTM B 584  
 Fasteners Stainless Steel, 300 Series  
 Elastomers Silicone (FDA Approved)  
 Buna Nitrile (FDA Approved)  
 Polymers Noryl™, NSF Listed  
 Springs Stainless Steel, 300 series



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**WATER and WASTEWATER SUPPLIES**  
 36 Hudson Road (Route 27) Sudbury, MA 01776-2039  
 Phone: 978-443-2002 800-225-4618  
 Fax: 978-443-7600 www.tisales.com

<b>Quote</b>	QTE0016681
<b>Quoted To</b>	Paul
<b>Date</b>	07/07/2015

**Sold To:** Townsend Water Dept.  
 540 Main Street  
 West Townsend MA 01474-1002

**Ship To:** Townsend Water Dept.  
 540 Main Street  
 West Townsend MA 01474-1002

Customer Number	Telephone	Fax	Job Location	Job Name	Territory Manager
TOWN4	(978) 597-2212	(978) 597-5611			Tom Garrity
Expires	Estimated Delivery	Freight	Terms	Master Number	
09/05/2015	Stock-3days ARO	Allowed	NET 30	126986	
Item Number	Description	Quantity	Price	Extension	
NHYDMETERF	3" Neptune Fire Hydrant Meter Direct Read Cubic Feet With Strainer Valve, Swivel Hydrant Connection & Hose Adapter	1	\$1,334.94	\$1,334.94	
W975XL27	2In Wilkins 975XL2 Reduced Pressure Backflow Preventer w/ Ball Valves No Lead	1	\$663.35	\$663.35	
XNIP74	2" x 4" Threaded Brass Nipple No Lead	1	\$24.45	\$24.45	
HMS	Hydrant Meter Stand	1	\$186.44	\$186.44	
Quoted By: Bob Lash					
				<b>Merchandise</b>	\$2,209.18
				<b>Other Charges</b>	\$0.00
				<b>Tax</b>	\$0.00
				<b>Total Due</b>	\$2,209.18



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If you are in agreement with this quote and wish to order, please sign, date, and fax back to 978-443-7600 or email us at [orders@tisales.com](mailto:orders@tisales.com)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3.4

Townsend Water Department  
 540 Main St.  
 West Townsend, MA 01474  
 Tel: 978-597-2212  
 E-mail: prafuse@townsend.ma.us

VENDOR	WATER DEPT. GENERATOR COSTS	TOWN GENERATOR COSTS	NOTES
<b>Cummins Northeast</b> Mark Robbins 100 Allied Dr. Dedham, MA 02026 Work: 781-751-1246 Mobile: 781-915-8191 mail: mark.robbins@cummins.com	\$1,404.49	\$2,754.80	<b>RECOMMENDED</b>
<b>Power Up Generator Service Co.</b> Peter Placet 8 Priscilla Lane Auburn, NH 03032 Work: 603-657-9080 Cell: 603-396-3532 E-mail: peterp@powerupgeneratorservice.com	\$1,520.00	\$3,040.00	<b>SECOND CHOICE</b>
<b>Weld Power</b> Alexandra Smith 1529 Grafton Road Millbury, MA 01527 Tel: 800-288-6016 mail: asmith@weldpower.com	\$1,330.00	\$2,350.00	<b>NOT RECOMMENDED, ALTHOUGH LOWEST QUOTE NO ONE CAME OUT TO LOOK AT EACH UNIT. ALSO, RECEIVED NEGATIVE FEEDBACK FROM FACILITY MAINTENANCE COORDINATOR DUE TO PAST EXPERIENCE.</b>
<b>Bigelow Electric</b> Norman Faucher Pullman Street Box 60268 Worcester, MA 01606 Tel: 508-852-5000 Ext 19 Cell: 978-833-6002 E-mail: norm@bigelowelec.com	\$1,444.00	\$2,759.00	<b>NOT RECOMMENDED, ALTHOUGH LOWEST QUOTE NO ONE CAME OUT TO LOOK AT EACH UNIT.</b>
<b>Kinsley Power Systems</b> Tom Morissette 14 Connecticut South Drive Granby, CT 06026 860-844-6100 448-7673 Tmorissette@KinsleyPower.com	\$2,594.00	\$5,160.00	

## Brenda Boudreau

---

**From:** Paul Rafuse <prplppltrs56@gmail.com>  
**Sent:** Monday, July 13, 2015 5:36 PM  
**To:** Brenda Boudreau  
**Subject:** Meeting Subjects

- Generator PM Proposals: I have a packet with 5 copies of cost comparisons and 1 copy of supporting doc. if the Commissioners want to look at it. The cost comparisons have explanations of why I recommend them or not.
- Purchase of a hydrant meter with back flow preventer: The lowest cost was with a distributor (Ti-Sales) we do business with. It's a neptune meter (one of the top manufacturers) it's lighter and shorter than others and approx. \$1,000.00 less than other brands. Also comes with a support stand.
- Superintendents updates: Checked with MHQ re: car and power ports available and it does come equipped with 3.
- Cost comparison for Fitch. Tank improvements: I have a meeting with Rep. from company that performed the cleaning and inspection Thursday to discuss asset management of the tank.

If you have any questions call me.

*Paul. was absent*



309



Office of the  
Townsend Water Department  
540 Main Street  
West Townsend, MA 01474  
Tel: 978-597-2212  
Fax: 978-597-5611

Application No. 2015-6  
Account No. 60539  
Date 6/24/2015

COPY

APPLICATION FOR WATER SERVICE

Name of Property Owner: CARL CERULLO  
Service Address: 58 TURNPIKE ROAD  
TOWNSEND MA 01469  
Tel No.: \_\_\_\_\_ Cell No. 978-815-3660  
Billing Address:  
(If different from service address): PO BOX 710  
TOWNSEND MA 01469

Units (Check all that apply):

Single Family (If Professional Bldg.) No. of Businesses \_\_\_\_\_  
 Multi Family (Apartment Building) No. Apartments \_\_\_\_\_  
 Hotel/Motel No. Rooms: \_\_\_\_\_

Type of Use (Check One):

Residential  Industrial  
 Commercial/Business  Municipal  
 Agricultural

Is a sprinkler system required for fire protection?  Yes  No  
If yes a proposed design plan of the system must be submitted including required flows, required pipe size, and size and backflow prevention device.

Is a flow test/s required?  Yes  No  
If yes the owner will be billed separately at the current rate per flow test.

Is there an existing or proposed automatic lawn irrigation system?  Yes  No  On separate well

Has a sketch or plot plan been provided showing the location of the septic system, automatic lawn irrigation system and any known or proposed additions to the existing building?  Yes  No \*\*\*\*\*Plot Plan Requested

I, the Owner understand this form is to be completed and all Fees, charges, and required documentation must be received before water service will be turned on. I also understand that I have from April 1st to November 1st of the same calendar year of the application date to complete the installation or this application shall be null and void and the Connection/System Development charge forfeited. In addition, I acknowledge receipt of the Townsend Water Department's current Rules and Regulations

V/A  
7271  
\$ 2000

Signature of Owner/Applicant

Date

6/24/15

BOARD OF WATER COMMISSIONERS

[Signature]  
Chairman  
[Signature]  
Clerk

[Signature]  
Vice Chairman  
7-13-15  
Date Signed by Board of Water Commissioners

mailed original 7/14/15



TOWN OF TOWNSEND  
BOARD OF WATER COMMISSIONERS  
APPLICATION TO ABATE OR ADJUST CHARGES

Name: Robert Potter Account # 606162

Address: 19 West Meadow Estates Dr.

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Billing date \_\_\_\_\_

AMOUNT: 1.95 4c ABATEMENT [ ] ADJUSTMENT [ ] (check one)

REQUESTED BY: CUSTOMER [ ] OFFICE [ ] OTHER [ ] - if other please explain below:

Reasons: (please attached supporting documentation if applicable)

Bank check was made out for 4/30 was not received until May 5th - late charges were applied on May 5th.

APPROVED  DENIED [ ] (check one)

DATE: 7-13-15

TOWNSEND BOARD OF WATER COMMISSIONERS

[Signature]  
\_\_\_\_\_  
[Signature]  
\_\_\_\_\_  
[Signature]  
\_\_\_\_\_



TOWN OF TOWNSEND  
BOARD OF WATER COMMISSIONERS  
APPLICATION TO ABATE OR ADJUST CHARGES

Name: HD Industrial Way Account # 55.25

Address: 18 Alyssa Dr

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Billing date 6/5/15

AMOUNT: 35.00 ABATEMENT [ ] ADJUSTMENT [ ] (check one)

REQUESTED BY: CUSTOMER [ ] OFFICE [ ] OTHER [ ] - if other please explain below:

Reasons: (please attached supporting documentation if applicable)

Carolyn added turn on fee of \$35.00 -

Turnon fee is included w new service charges

HD called to question bill on 6/11/15

APPROVED [] DENIED [ ] (check one)

DATE: 7-13-15

Call Jane

603-635-4333

TOWNSEND BOARD OF WATER COMMISSIONERS

[Signature]

[Signature]

2840  
3.7



TOWN OF TOWNSEND  
BOARD OF WATER COMMISSIONERS  
APPLICATION TO ABATE OR ADJUST CHARGES

Name: Robert Moorehouse Account # 2840

Address: 16 Chestnut Drive

Phone # 597-6230 Email Address \_\_\_\_\_

Billing date 7/1/2015

AMOUNT: 208.00 user ABATEMENT  ADJUSTMENT [ ] (check one)

REQUESTED BY: CUSTOMER [ ] OFFICE [ ] OTHER [ ] - if other please explain below:

Reasons: (please attached supporting documentation if applicable)

Meter malfunction

APPROVED  DENIED [ ] (check one)

DATE: 7-13-15

TOWNSEND BOARD OF WATER COMMISSIONERS

[Signature]

[Signature]

[Signature]

**IV. COMMISSIONERS UPDATES AND REPORTS.**

4.1 Niles reported that he had had rusty water during the testing at the High School project.

**V. WATER SUPERINTENDENTS UPDATES AND REPORTS.**

5.1 Improvements/Recommendations to Fitchburg Rd. storage tank. Tabled

5.2 Proposed new energy efficient vehicle providing adequate power supply to support our radio meter reading equipment. Paul prepared the updated information on the hybrid vehicle. It does come equipped with power ports.

**VI. OFFICE UPDATES AND REPORTS.**

6.1 The Board reviewed and Signed Bills Payable Warrants.

6.2 The Board reviewed payroll.

6.3 The Board reviewed and signed June 2015 Schedule of Bills Receivable report.

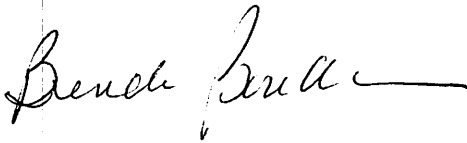
6.4 The Board reviewed June 2015 Accounts Receivable report.

6.5 The Board reviewed June 2015 Appropriation Balance report.

**VII. ADJOURNMENT:**

Chairman, Michael MacEachern adjourned the meeting at 6:15 PM to review and sign all bill payable warrants and reports.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Brenda Boudreau", followed by a horizontal flourish line.

Brenda Boudreau-Office Administrator



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

1.5  
*[Handwritten signature]*

Michael MacEachern, Chairman  
Paul L. Rafuse,  
Water Superintendent

Niles Busler, Vice-Chairman

Nathan Mattila, Clerk  
(978) 597-2212  
Fax (978) 597-5561

WATER COMMISSIONERS MEETING MINUTES  
July 13, 2015 - 5:30P.M.  
Water Department 540 Main Street, Meeting Room

**I. PRELIMINARIES:**

- 1.1 MM called the meeting to order at 5:27 PM at 540 Main Street.
- 1.2 Roll call showed Members Present: Michael MacEachern, Chairman Niles Busler, Vice-Chairman and Nathan Mattila, Clerk. Guest Present: Brenda Boudreau.
- 1.3 MM announced that the meeting is being tape recorded
- 1.4 Chairman's additions or deletions. None
- 1.5 Review/ Approve meeting minutes of June 8, 2015 and June 22, 2015. **NB made a motion to accept the minutes of June 22, 2015 NM seconded Unanimous vote.**
- 1.6 The Board reviewed the correspondence.

**II. APPOINTMENTS:**

2.1

**III. MEETING BUSINESS:**

- 3.1 Discuss process for waiving Town Department fees. Tabled for discussion when the superintendent is present.
- 3.2 Carry forward balances on special accounts. Tabled
- 3.3 Discuss pay Town Admin fees. Tabled
- 3.4 Review/Discuss/ Approve proposals for annual preventative maintenance on our generators. **NB made a motion to accept the bid from Cummins Northeast in the amount of \$ 1,404.49 for preventive maintenance of the generators for the following year.**
- 3.5 Review/Discuss/ Approve purchase of hydrant meter with backflow preventer. **NB made a motion to approve an amount not to exceed \$3,500.00 for a fire hydrant meter with a backflow preventer and all necessary hardware. NM seconded Unanimous vote.**
- 3.6 Approve abatement for acct #5525, HD Industrial Way, 18 Alyssa Drive, \$35.00. RE Turn of Fee include in meter installation bill. **NM made a motion to approve a 1" service to acct#5525, 18 Alyssa Drive. NB seconded. Unanimous vote.**
- 3.7 Approve abatement for acct #2840, Robert Moorehouse, 16 Chestnut Drive, \$208.00. RE Meter Malfunction. **NM made a motion to abate acct# 2840, 16 Chestnut Drive, \$208.00. RE: Meter malfunction. NB seconded. Unanimous vote.**
- 3.8 Approve adjustment for acct # 60162, Robert Potter, 19 West Meadow Estates Dr., RE: Late Charge. **NM made a motion to approve an adjustment to acct#60162, 19 West Meadow Estates Drove in the amount of \$1.95. NB seconded. Unanimous vote.**
- 3.9 Approve 1' service to acct# 60539, Carl Cerullo, 58 Turnpike Road. Paid \$2,000.00 Check#7271. **NM made a motion to approve a 1" service to acct#60539, 58 Turnpike Road. NB seconded. Unanimous vote.**